



Early Learning Coalition

OF PINELLAS COUNTY

DEPARTMENT:
Eligibility

SUBJECT: Eligibility Guidelines for **SR Plus**

REVISED: 6/27/22

AUTHORIZATION APPROVAL: Family Services Manager

Eligibility Criteria: SR Plus funds preschool children who fall outside the traditional School Readiness guidelines. This program is based on the availability of local funding.

- Children ages 0-5. (Non-school agers)
- Clients who do not meet FT purpose for care requirements due to low or no hours.
- Two parent household that does not meet the combination of 40 hours per week requirement.
- Client's income must be under 300%FPL.

Purpose for Care: Job Search/Education/Employment/Disability

Initial Eligibility: Clients will apply to the wait list.

Income to Count: All household income counts. The gross household income cannot exceed 300%FPL.

Authorization Period:

- Clients with a VPK Age Eligible Child (DOB Range 09-02-17 through 09-01-18): Date of Determination to **8/8/23** (Please note: Encourage family to register for and utilize VPK program)
- Clients with no VPK Age Eligible Children: **12 months** of Eligibility

Redeterminations: At this time, age-eligible children who continue to meet the SR+ criteria may continue services.

- Clients must submit the following by their redetermination date:
 - Completed EV wizard;
 - Current proof of income and ID documentation;
 - **NOTE:** Completed JWB consent form will be requested for redeterminations, **ONLY** if they've never done one before. These families will be listed on the "SR Plus Missing JWB Consent Form" spreadsheet and have a case note in MOD. Notate attempts to obtain the form, but do not solely terminate for it.
- If an SR+ eligible family has a child entering Kindergarten, LDC for the Kindergarten will be 8/9/22. The other children in the household may be recertified under SR+.
- Use Authorization Period section to determine new eligibility dates.

Rollovers TO Other Funding Categories: If a client under SR Plus is determined to be eligible for School Readiness services, they may roll on date of processing. Email Stephanie when the rollover is complete.

Terminations: A child can no longer continue under SR Plus once they enter Kindergarten or exceed the income threshold of 300% Florida Poverty Level. See *Keying-Terminations Clarification* for further guidance.

Keying-Eligibility Clarification:

1. Care Authorization and Assignment Dates:
 - a. Clients with a VPK Age Eligible Child (DOB Range 09-02-17 through 09-01-18): Date of Determination to **8/8/23**
 - b. Clients with no VPK Age Eligible Children: **12 months** of Eligibility

2. Assignment Funding Details:
 - a. Funder Type: Local
 - b. Local Billing Code: 26-SR Plus

Add Eligibility Assignment

Funding Details

Funder Type ^{*}

SR Local P-TAPP D-TAPP

Local Billing Code ^{*} Eligibility Code Match Funder

<input type="text" value="26 SR Plus"/>	<input type="text" value="LOC"/>	<input type="text" value="SR Plus"/>
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3. Co-Pays OVER 85% SMI:
 - a. Use "How to Correct Fees" guidance.
 - b. Co-Payment Reduction or Waiver Reason: Local Funder Copay Coverage.

Full Time Co-payment Waiver or Reduction

Full Time Co-payment is Waived or Reduced

Reduction Amount [*]	Co-payment Reduction or Waiver Reason [*]
<input type="text" value="\$ -17.40"/>	<input type="text" value="LOCAL FUNDER COPAY COVERAGE"/>
Additional Waiver or Reduction Details	
<input type="text"/>	

Part Time Co-payment Waiver or Reduction

Part Time Co-payment is Waived or Reduced

Reduction Amount [*]	Co-payment Reduction or Waiver Reason [*]
<input type="text" value="\$ -8.70"/>	<input type="text" value="LOCAL FUNDER COPAY COVERAGE"/>
Additional Waiver or Reduction Details	
<input type="text"/>	

Resulting Full Time Co-payment Amount	Resulting Part Time Co-payment Amount
<input type="text" value="\$ 17.40"/>	<input type="text" value="\$ 8.70"/>

Keying-Terminations Clarification:

1. Enrollment Termination:
 - a. End Enrollment Reason:
 - i. For children entering Kindergarten: LFE-Local Funding Ended
 - ii. For all other children: Select appropriate reason from drop down menu (Over income, etc.)
 - b. Last Day of Service: Care Authorization End Date

End Enrollment

End Enrollment Reason* LFE - Local Funding Ended

Last Day of Service* 08/09/2022

2. Change Each Child's Status to Terminated:
 - a. New Status: Terminated
 - b. Termination Reason:
 - i. For children entering Kindergarten: 38-Exceeded Age Limit
 - ii. For all other children: Select appropriate reason from down menu (Over income, etc.)

Current Status Eligible

New Status* Terminated

Termination Reason* 38-Exceeded Age Limit

Comments* Exceeded Age Limit

Save Cancel

Completion: For placements ONLY, email supervisor and CC Stephanie once complete with the following information:

1. Client's name
2. Each Eligible Child's Name
3. Each Eligible Child's DOB
4. Completion Date
5. Reason client was ineligible for SR (Over income/No Purpose for Care)

Note: The information listed in these guidelines are not all inclusive and staff are responsible for ensuring that all applicable rules, policies and procedures are adhered to in the execution of their duties and responsibilities as it relates to their position. These guidelines can be modified and exceptions may be made upon justification within program policy and with management approval. This procedure will be reviewed periodically or as needed for updates or revisions as approved by management.